



UNIVERSITY OF
TEXAS
ARLINGTON

GREEK LIFE
& **UNIVERSITY EVENTS**
DIVISION OF STUDENT AFFAIRS

Off – Campus Chapter Advisors

Chapter advisors are typically affiliated with the Greek organization at an alumni/ae capacity, but this is not always the case. Each organization maintains various policies in regard to alumni/ae advisory boards. When choosing an individual to serve at a chapter advisory role, include Inter/National headquarters guidelines during the selection process. Some chapters may only require one chapter advisor, while other chapters utilize an entire advisory board for ample chapter support. Chapter advisors may be appointed by headquarters staff, UTA administration, and/or the chapter may be granted the privilege of selecting their own chapter advisor. The chapter advisor is expected to comply with the following:

- Chapter advisors should reside or work within a reasonable distance of the UTA campus. It is strongly encouraged that chapters pursue advisory support within the local area.
- Chapter advisors should partake in any advisory training sessions held by headquarters.
- Chapter advisors should be knowledgeable about all procedures and policies associated with the organization.
- Chapter advisors should be knowledgeable about all university procedures and policies associated with Greek life i.e. risk management, recruitment, academic etc.
- Chapter advisors should regularly attend advisor meetings/trainings/dinners held 2-3 times throughout each semester held at the UTA University Center.
- Chapter advisors should regularly check the email address they have provided the Greek Life Office with as we send weekly newsletters and specific information about the chapter to this email address.
- If local Greek alumni associations exist, chapter advisors are encouraged to actively participate.
- Actively communicate with the chapter membership, Greek life professionals, headquarters etc.
- Participate in chapter activities in order to establish rapport and relationships with students. This will also provide more insight into the operations of the organization.
- Do as you say you will do. Set the example for students to follow your lead in living a life guided by values, ideals, and integrity.
- Assist with educational programming pertaining to the university/academic experience i.e. time management, study skills, career development etc.
- Focus on the growth and development of students. The main focus of the advisor is to assist in holding students accountable for their actions, and challenging and supporting the students to hold one another accountable for their actions. It is important to remember that the students we work with are adults, and they should be treated this way; our role as advisors is to provide guidance and direction throughout students' collegiate journey.